

# Mount Olivet Cemetery

Est. 1850

## Rules & Regulations

---

65-40 Grand Avenue Maspeth, N.Y. 11378

P: (718) 326-1777 F: (718) 326-7506

[help@nycmoc.com](mailto:help@nycmoc.com)

Open to Visitors

### **OFFICE HOURS**

9:00 A.M. to 3:30 P.M.

Monday – Friday

### **FRONT GATE OPEN**

8:00 A.M. to 4:30 P.M. Daily

### **REAR GATE OPEN**

8:00 A.M. to 4:15 P.M. Daily

# Rules and Regulations

*All visitors are subject to these established Rules and Regulations of Mount Olivet Cemetery. Visitors are reminded that these grounds are sacredly devoted to the commemoration of the dead and that a strict observance of the decorum which should characterize such a place will be required of all.*

## **Foreword: Security and Enforcement Measures**

The Cemetery strictly prohibits trespassing, particularly after posted visiting hours. To enforce these rules and regulations, surveillance cameras, motion sensors, drones, and on-site security personnel continuously monitor the grounds. These rules are binding and may be amended at any time.

Kindly be advised that failure to follow these Cemetery rules may result in your removal, trespass, civil or criminal charges.

## **Definitions**

- **Cemetery**  
Refers to Mount Olivet Cemetery, including all its grounds, facilities, mausoleums, roads, and any property owned, managed, or maintained by the Cemetery.
- **Interment**  
The permanent disposition of the remains of a deceased person by burial, entombment, or inurnment.
- **Inurnment**  
The placement of cremated remains in a niche or urn space.
- **Disinterment**  
The removal of human remains from their place of interment, whether for relocation, legal purposes, or other approved reasons.

- **Interment Rights Holder**  
An individual or entity with the legal right, granted by the Cemetery, to authorize interments or inurnments within a specific lot, grave, plot, crypt, or niche.
- **Lot / Plot / Grave**  
Designated areas within the Cemetery for the interment of human remains. A *lot* may contain multiple *graves*.
- **Crypt**  
A chamber in a mausoleum or underground vault used for the entombment of a casketed body.
- **Niche**  
A space in a columbarium or mausoleum wall specifically designed to hold an urn containing cremated remains.
- **Mausoleum**  
A building designed to house crypts or niches for above-ground interment.
- **Marker / Monument**  
A structure or inscribed memorial placed at a burial site to commemorate the deceased. *Markers* are usually flush with the ground; *monuments* are upright.
- **Foundation**  
The base or support structure upon which a monument or marker is set, constructed according to Cemetery specifications.
- **Contractor / Monument Dealer / Setter**  
Any third-party individual or company authorized to perform work within the Cemetery, including but not limited to setting monuments, landscaping, or construction.
- **Service Animal**  
A dog individually trained to perform tasks for an individual with a disability, as defined by the Americans with Disabilities Act (ADA). Emotional support animals do not qualify.

- **VA-Issued Medallion**  
An official medallion provided by the U.S. Department of Veterans Affairs to commemorate a deceased veteran, which may be affixed to a monument under specified conditions.
- **Unauthorized Object**  
Any item, decoration, or enclosure placed on Cemetery property without prior Cemetery approval or in violation of the rules, including but not limited to glass containers, candles, or unapproved signage.
- **Spring Cleanup**  
An annual maintenance period beginning February 1<sup>st</sup>, and lasting for three weeks during which all personal items are removed from Cemetery grounds for seasonal upkeep.
- **Emergency**  
A situation involving an immediate risk to life, health, property, or environment. Visitors must call 911 in such cases.
- **Notice of Interment**  
A formal communication to the Cemetery Office indicating the intent to perform an interment or inurnment, required at least 48 hours in advance.
- **Decoration**  
Any item placed by family or friends to honor the deceased, including flowers, wreaths, flags, and tokens, subject to removal per Cemetery policy.
- **Vehicle Rules**  
Regulations governing the operation, parking, and presence of vehicles on Cemetery property, enforced for safety and preservation of the grounds.

## General Rules

1. Interment rights holders may not permit interments for payment.
2. Notice of interment must be provided to the Cemetery Office at least 48 hours in advance.
3. During excavation or construction, property adjacent to the proposed work site may be used temporarily for tools, equipment, or materials.
4. "For Sale" signs and advertisements are strictly prohibited and subject to removal.
5. It is the interment rights holder's responsibility to notify the Cemetery of any changes in address or contact information.
6. All lots, plots, graves, niches, crypts, and other interment spaces must be opened and closed by Cemetery staff only.
7. Only Cemetery staff may carry caskets or coffins within the grounds.
8. Ownership of a lot or grave is not valid until full payment is received.
9. **Zero-Tolerance Pet Policy:** No pets are allowed, with the exception of service animals as defined by the Americans with Disabilities Act (ADA). Emotional support animals are not permitted.
10. Interments/inurnments are not permitted on Sundays or legal holidays.
11. Commercial photography or video recording is prohibited without prior consent.
12. The Cemetery reserves the right to prohibit contractors or workers deemed unqualified or noncompliant.
13. Disinterments may require a court order and Cemetery consent.
14. Concrete vaults may not be buried over caskets or steel vaults.
15. All ground burials require a casket or rigid container.
16. All crypt interments require a sealed casket or hermetically sealed metal-lined box.

17. No casket or container may be opened once inside the Cemetery, unless required by law.
18. Scattering of ashes on Cemetery grounds is strictly prohibited.
19. The Cemetery is not liable for damage or loss beyond its control, including acts of nature, theft, vandalism, or civil disturbances.
20. All interment space openings require full payment and may require a notarized written order signed by the owner(s) or legal designee.
21. Funeral services will not be conducted between 12:00 p.m. and 1:00 p.m. Saturday services are allowed up to 11:15 a.m.
22. All funeral processions are under the supervision of the Cemetery Superintendent or designee and must report to the office before proceeding.
23. Family and friends may visit during operating hours, provided they follow the rules. Children must be accompanied by an adult.
24. Transfers of property or rights require written consent from the Cemetery.
25. Plantings may not exceed the width of the monument and may extend no more than one foot from the front.
26. Benches & large plantings (e.g., trees or bushes) are not permitted without prior approval.
27. Removal of large plantings (e.g., trees or bushes) require the consent of the Cemetery.
28. Bottles, glass jars, watering cans, vases, and similar containers are prohibited.
29. The Cemetery shall not be held responsible for the removal of any trees, shrubs, or plants that may obstruct or interfere with the preparation of a grave for interment.
30. No curbing, fencing, or similar enclosures are permitted.
31. No objects may be affixed to crypt or niche covers.
32. Use of candles at mausoleums is prohibited.

33. Items placed at the mausoleum will be removed every three weeks for safety and maintenance.
34. Flowers left after services will be placed on the gravesite and removed when unsightly. Floral arrangements that come to the Cemetery broken and of poor taste will also be disposed.
35. Only Cemetery-approved signs or notices are allowed.
36. Rocks, filler, and other debris are prohibited. Neatly maintained wood mulch is allowed.
37. Loitering, lounging, or disruptive behavior is prohibited on Cemetery grounds or in buildings.
38. Dumping of household, vehicle, or construction waste is prohibited. Use provided roadside bins for items from visitation sites only.
39. Spring Cleanup begins February 1 and lasts three weeks. All personal items will be removed and discarded. Please retrieve valuables beforehand.
40. During foundation construction, all decorations and objects will be disposed of from the site to allow sufficient space for the work.
41. Burial markers, plaques, crosses and other temporary remembrances will be removed once a monument has been set.
42. Items from past holidays will be removed once they become unsightly or superseded by another holiday.
43. The interment of pet cremains is not allowed.

## **NOTICE**

Decorations may be removed without prior notice or compensation if they violate any rules, regulations, or laws, or if they are deemed inconsistent with the solemn and respectful nature of the Cemetery.

**Note:** From **April 1 to October 31**, all water-holding containers are prohibited to prevent the spread of West Nile virus, as mandated by the NYC Department of Health. Any items capable of collecting water will be removed, no exception.

## **Vehicle Usage and Roadway Rules**



42. Vehicles should be parked to the side of the roadway and not impede the flow of traffic. Lock your vehicle and do not leave valuables visible. The Cemetery is not liable for theft or damage.
43. No parking on grass.
44. Vehicles left unattended without notifying the office will be towed.
45. Vehicles left after hours or overnight will be towed.
46. Speed limit is 15 mph.
47. Thru-traffic is prohibited. The Cemetery is not to be used as a shortcut.

## **Monuments Rules and Regulations**

- A. All monuments and markers must be approved by the Cemetery and installed in strict accordance with the Cemetery's Monuments Rules and Regulations.
- B. All required foundations must be constructed by the Cemetery.
- C. All monuments must be made of granite.
- D. Name and date inscriptions must be written in English.
- E. Monument dealers must submit a written application via U.S. Postal Mail, signed by the lot or grave owner, detailing the proposed work. This must include plans and specifications indicating the size, placement, granite color, and finish of the memorial or marker. The

Cemetery will return one copy of the sketch, either approved or denied via U.S. Postal Mail. **Work must not proceed until written approval is received.**

- F. All monument dealers or setters must provide proof of insurance with the Cemetery as the certificate holder covering damage to Cemetery lots, plots, graves, crypts, niches, memorials, or other Cemetery property.
- G. Notification of foundation completion will be sent directly to the dealer, at which point installation may proceed.
- H. All monuments must be brought to the Cemetery office for inspection prior to installation. No work—monument-related or otherwise—will be permitted on Saturdays, Sundays, holidays, or between 12:00 p.m. and 1:00 p.m. Monday through Friday. Installations must be witnessed by a designated representative of the Cemetery.
- I. Porcelain photos, cameos, or other items that are glued, affixed, or adhered to monuments are strictly prohibited, with the sole exception of VA-issued medallions.
- J. No Monument shall be placed without cemetery approval.

## **Monument Limitations by Lot**

1. Only one central monument is permitted per lot and must not encroach upon the space designated for interments.
2. Monument size is limited to a maximum face-area-to-lot-area ratio of 15%. The base length may not exceed 60% of the lot's width.
3. Only one, level marker may be placed at the foot of each grave within a lot. Maximum dimensions: 2' x 1' x 6". Once the size is established, all future markers must match in size, finish, design, and color.
4. The section letter and lot number must be sand-engraved in  $\frac{3}{4}$  letters on the lower right-hand corner of the monument (e.g., D-1732)

## **Monument Limitations by Plot**

- A. All monuments and markers must strictly conform to Cemetery-approved designs for the specific section and grave location.
- B. Plot numbers must be sand-engraved in ¾" letters on the lower right-hand corner of the monument or marker. (e.g., 1532)
- C. A foundation may be required to ensure visual and structural uniformity. Some areas foundations are not allowed.
- D. One central monument, no footstone allowed.
- E. Any additional inscriptions made on existing monuments or markers must include the grave number in the lower right-hand corner, if not already present.

## **Monument Limitations by Crypt / Niche**

- A. All inscriptions for mausoleum plates shall be coordinated directly by the Cemetery. Once the required fees are paid by the owner or family, the Cemetery will engage a vendor to complete the work in accordance with the established rules and standards specific to each location.

## **VA Monuments / Government Issued Items**

- Applicable fees must be paid for the reception and installation of these monuments. All applications must be reviewed and submitted by the Cemetery to the VA for accuracy and compliance, there is no charge for this service. In sections designated as plots, footstones are not allowed.

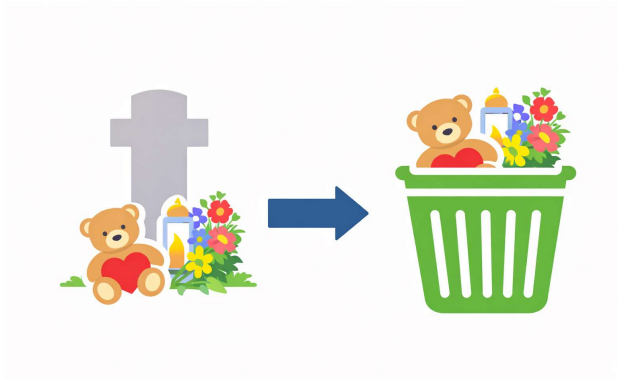
**No Standing Water!**



**APRIL 1<sup>ST</sup> – OCTOBER 31<sup>ST</sup>**



**NO PETS**



**FEBRUARY 1<sup>ST</sup> CLEANUP**



**NO FENCES**



**NO LOUD MUSIC**



**NO ROCKS**

# **IMPORTANT INFORMATION**

Mount Olivet Cemetery is a Not-for-Profit corporation, originally established on March 26<sup>th</sup> 1850, classified under Section 501(c)(13) of the U.S. Internal Revenue Code and is regulated by the New York State Department of State, Division of Cemeteries.

## **New York State Department of State, Division of Cemeteries**

One Commerce Plaza  
99 Washington Avenue  
Albany, New York 12231

New York Not-for-Profit Corporation Law NPC § 1510 (o) requires the New York State Cemetery Board to develop cemetery disclosure forms to allow consumers to educate themselves on various options and make informed decisions that are in their best interest.

## **New York State Cemetery Board Disclosures:**

<https://dos.ny.gov/cemetery-disclosures-and-information>

**APPROVED BY THE  
NEW YORK STATE CEMETERY BOARD  
EFFECTIVE: MARCH 20, 2026**

All operations are conducted in strict accordance with applicable federal, state, local, and health regulations.

**For information call (718) 326-1777**

**NYCMOC.COM**